



CHINO VALLEY
UNIFIED SCHOOL DISTRICT

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

BOARD OF EDUCATION AGENDA

February 15, 2018

BOARD OF EDUCATION

Pamela Feix, President
James Na, Vice President
Irene Hernandez-Blair, Clerk
Andrew Cruz, Member
Sylvia Orozco, Member



Jonah Botello, Student Representative

SUPERINTENDENT

Wayne M. Joseph

CHINO VALLEY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
5130 Riverside Drive, Chino, CA 91710

District Board Room

4:00 p.m. – Closed Session • 7:00 p.m. – Regular Meeting

February 15, 2018

AGENDA

- The public is invited to address the Board of Education regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Persons wishing to address the Board are requested to complete and submit to the Administrative Secretary, Board of Education, a "Request to Speak" form available at the entrance to the Board room.
- In compliance with the Americans with Disabilities Act, please contact the Administrative Secretary, Board of Education, if you require modification or accommodation due to a disability.
- Agenda documents that have been distributed to members of the Board of Education less than 72 hours prior to the meeting are available for inspection at the Chino Valley Unified School District Administration Center, 5130 Riverside Drive, Chino, California, during the regular business hours of 7:30 a.m. to 4:30 p.m., Monday through Friday.
- Order of business is approximate and subject to change.

I. OPENING BUSINESS

I.A. CALL TO ORDER – 4:00 P.M.

1. Roll Call
2. Public Comment on Closed Session Items
3. Closed Session

Discussion and possible action (times are approximate):

- a. Conference with Legal Counsel Existing Litigation: Government Code 54954.4(c) and 54956.9 (d)(1): Federal District Court, Case No. EDCV 14-2336-JGB (DTBx) Freedom from Religion Foundation vs. Chino Valley Unified School District Board of Education. (Tyler & Bursch, LLP) (5 minutes)
- b. Conference with Legal Counsel Existing Litigation: Government Code 54954.5 (c) and 54956.9 (d)(1): Oxford Preparatory Academy v. Chino Valley Unified School District, et. al. SBC No. CIVDS1710045. (Chidester, Margaret A. & Associates) (5 minutes)
- c. Conference with Legal Counsel Anticipated Litigation: Government Code 54956.9 (d)(2) and (e)(1): One possible case. (Atkinson, Andelson, Loya, Ruud & Romo) (5 minutes)
- d. Conference with Legal Counsel Existing Litigation (Government Code 54954.4(c) and 54956.9(d)(1)): Cal200 and Marc Babin vs. Apple Valley Unified et al. (Atkinson, Andelson, Loya, Ruud & Romo) (5 minutes)
- e. Student Expulsion Matters (Education Code 35146, 48918 (c) & (j)): Cases 17/18-07, 17/18-08, 17/18-12, and 17/18-14. (60 minutes)
- f. Public Employee Discipline/Dismissal/Release: Government Code 54957: (60 minutes)
- g. Public Employee Appointment: Government Code 54957: Coordinator, Behavior Intervention. (5 minutes)
- h. Conference with Labor Negotiators: Government Code 54957.6: Agency designated representatives: Sylvia Orozco and James Na. Unrepresented employee: New Superintendent Dr. Norm Enfield. (30 minutes)

I.B. RECONVENE TO REGULAR OPEN MEETING: 7: 00 P.M.

1. Report Closed Session Action
2. Pledge of Allegiance

I.C. STUDENT SHOWCASE/PRESENTATIONS

1. Ayala HS Choir
2. Chino Hills Kiwanis Writing Competition Winner
3. LCAP: English Learner Progress Indicator
4. Measure G Bond 2018 Update

I.D. COMMENTS FROM STUDENT REPRESENTATIVE**I.E. EMPLOYEE REPRESENTATIVE'S COMMUNICATIONS****I.F. COMMUNITY LIAISONS' COMMUNICATIONS****I.G. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA****I.H. CHANGES AND DELETIONS****II. ACTION****II.A. HUMAN RESOURCES****II.A.1. Resolution 2017/2018-41 Release of
Page 7 Temporary Certificated Employees**

Recommend the Board of Education adopt Resolution 2017/2018-41 Release of Temporary Certificated Employees and authorize the Superintendent or designee to send Notice of Release to employees affected with an effective date of June 30, 2018.

Motion ____ Second ____
Preferential Vote: ____
Vote: Yes ____ No ____

III. CONSENT

Motion ____ Second ____
Preferential Vote: ____
Vote: Yes ____ No ____

III.A. ADMINISTRATION**III.A.1. Minutes of the Regular Meeting of February 1, 2018**

Page 9 Recommend the Board of Education approve the minutes of the regular meeting of February 1, 2018.

III.B. BUSINESS SERVICES

III.B.1. Warrant Register

Page 17 Recommend the Board of Education approve/ratify the warrant register, provided under separate cover.

III.B.2. Fundraising Activities

Page 18 Recommend the Board of Education approve/ratify the fundraising activities.

III.B.3. Donations

Page 21 Recommend the Board of Education accept the donations.

III.B.4. Legal Services

Page 24 Recommend the Board of Education approve payment for legal services to the law office of Atkinson, Andelson, Loya, Ruud & Romo.

III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

III.C.1. Student Expulsion Cases 17/18-07, 17/18-08, 17/18-12, and 17/18-14

Page 25 Recommend the Board of Education approve student expulsion cases 17/18-07, 17/18-08, 17/18-12, and 17/18-14.

III.C.2. School-Sponsored Trips

Page 26 Recommend the Board of Education approve/ratify the following school-sponsored trips: Rolling Ridge ES; Ayala HS; Chino Hills HS; and Don Lugo HS.

III.D. FACILITIES, PLANNING, AND OPERATIONS

III.D.1. Purchase Order Register

Page 28 Recommend the Board of Education approve/ratify the purchase order register, provided under separate cover.

III.D.2. Agreements for Contractor/Consultant Services

Page 29 Recommend the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

III.D.3. Surplus/Obsolete Property

Page 32 Recommend the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

III.D.4. Notice of Completion for CUPCCAA Projects

Page 34 Recommend the Board of Education approve the Notice of Completion for CUPCCAA Projects.

III.D.5. CUPCCAA Bid No. 17-18-11I, Ayala HS, Chino HS, Don Lugo HS, Canyon Hills JHS, Magnolia JHS, Ramona JHS, Townsend JHS, and Woodcrest JHS Wireless Access Point Install

Page 36

Recommend the Board of Education award CUPCCAA Bid No. 17-18-11I, Ayala HS, Chino HS, Don Lugo HS, Canyon Hills JHS, Magnolia JHS, Ramona JHS, Townsend JHS, and Woodcrest JHS Wireless Access Point Install to Vector Resources, Inc. dba Vector USA.

III.D.6. Resolutions 2017/2018-39 and 2017/2018-40 for Authorization to Utilize Piggyback Contracts

Page 38

Recommend the Board of Education adopt Resolutions 2017/2018-39 and 2017/2018-40 for authorization to utilize piggyback contracts.

III.D.7. Approval of DSA Inspector of Record Firms Under Request for Qualifications 17-18-08, DSA Inspector of Record

Page 44

Recommend the Board of Education authorize staff to enter into agreements with HIB Inspections, Knowland Construction Services, Team Inspections, and TYR, Inc. on an as needed, project-by-project basis as projects develop for DSA Inspector of Record under Request for Qualifications 17-18-08, DSA Inspector of Record.

III.D.8. Deletion of Board Policy 3517 Business and Noninstructional Operations—Facilities Inspection

Page 46

Recommend the Board of Education approve the deletion of Board Policy 3517 Business and Noninstructional Operations—Facilities Inspection.

III.E. HUMAN RESOURCES

III.E.1. Certificated/Classified Personnel Items

Page 49

Recommend the Board of Education approve/ratify the certificated/classified personnel items.

IV. INFORMATION

IV.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

IV.A.1. San Bernardino County Superintendent of Schools Williams Findings Decile 1-3 Schools Second Quarterly Report 2017/2018

Page 54

Recommend the Board of Education receive for information the San Bernardino County Superintendent of Schools Williams Findings Decile 1-3 Schools Second Quarterly Report 2017/2018.

V. COMMUNICATIONS

BOARD MEMBERS AND SUPERINTENDENT

VI. ADJOURNMENT

Prepared by: Patricia Kaylor, Administrative Secretary, Board of Education
Date posted: February 9, 2018

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: February 15, 2018

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Lea Fellows, Assistant Superintendent, Human Resources
Suzanne Hernandez, Ed.D., Director, Human Resources
Richard Rideout, Director, Human Resources

**SUBJECT: RESOLUTION 2017/2018-41 RELEASE OF TEMPORARY
CERTIFICATED EMPLOYEES**

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BACKGROUND

Pursuant to Education Code 44954(b), the Board of Education is required to notify temporary employees in a position requiring certificated qualifications of the Board's decision to release the employees from a position for the succeeding school year.

RECOMMENDATION

It is recommended the Board of Education adopt Resolution 2017/2018-41 Release of Temporary Certificated Employees and authorize the Superintendent or designee to send Notice of Release to employees affected with an effective date of June 30, 2018.

FISCAL IMPACT

None.

WMJ:LF:SH:RR:mcm

Chino Valley Unified School District
Resolution 2017/2018-41
Release of Temporary Certificated Employees

WHEREAS, Education Code 44954(b) requires that the Board of Education shall notify temporary employees, in positions required certification qualifications of the Board's decision to release the employees from such positions if they will not have preferential rights to vacancies for the next succeeding school year;

WHEREAS, the District currently employs numerous temporary employees in positions requiring certification qualifications; and

WHEREAS, the Board of Education has determined to release all temporary certificated employees for the 2017/2018 school year, at this time.

NOW, THEREFORE, BE IT RESOLVED the Board of Education hereby directs that a notice of non-reelect be sent pursuant to Education Code 44954(b) by the District to all temporary certificated employees with an effective date of June 30, 2018.

BE IT FURTHER RESOLVED that to the extent that any teacher presently contracted as temporary asserts a claim to probationary employment, said teacher is also hereby non-reelected from all probationary employment in the District pursuant to Education Code 44929.21.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 15th day of February 2018 by the following votes:

Cruz:	_____
Feix:	_____
Hernandez-Blair:	_____
Na:	_____
Orozco:	_____

I, Wayne M. Joseph, Secretary of the Board of Education of the Chino Valley Unified School District, certify that the foregoing is a full, true, and correct copy of a resolution adopted by the Board at a regular meeting as stated.

Wayne, M. Joseph, Superintendent
Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
February 1, 2018

MINUTES

I. OPENING BUSINESS

I.A. CALL TO ORDER – 4:48 P.M.

1. Roll Call

President Feix called to order the regular meeting of the Board of Education, Thursday, February 1, 2018, at 4:48 p.m. with Blair, Feix, Na, and Orozco present. Mr. Cruz arrived at 5:01 p.m.

Administrative Personnel

Wayne M. Joseph, Superintendent
Norm Enfield, Ed.D., Deputy Superintendent
Sandra H. Chen, Assistant Superintendent, Business Services
Lea Fellows, Assistant Superintendent, Human Resources
Grace Park, Ed.D., Assistant Superintendent, CIIS
Gregory J. Stachura, Asst. Supt., Facilities, Planning, & Operations

2. Public Comment on Closed Session Items

None.

3. Closed Session

President Feix adjourned to closed session at 4:48 p.m. regarding conference with legal counsel existing and anticipated litigation; student discipline; conference with labor negotiators (A.C.T. and CSEA); public employee discipline/dismissal/release; public employee appointment: Coordinator, Behavior Intervention; and conference with labor negotiators agency designated representatives Sylvia Orozco and James Na. Unrepresented employee: new Superintendent Dr. Norm Enfield. No action was taken that required public disclosure.

I.B. RECONVENE TO REGULAR OPEN MEETING – 7:03 P.M.

1. Report Closed Session Action

President Feix reconvened the regular meeting of the Board of Education at 7:03 p.m. with Blair, Cruz, Na, Orozco, and Feix present. The Board met in closed session from 4:48 p.m. to 6:57 p.m. regarding conference with legal counsel existing and anticipated litigation; student

discipline; conference with labor negotiators (A.C.T. and CSEA); public employee discipline/dismissal/release; public employee appointment: Coordinator, Behavior Intervention; and conference with labor negotiators agency designated representatives: Sylvia Orozco and James Na. Unrepresented employee: new Superintendent Dr. Norm Enfield. No action was taken that required public disclosure.

2. Pledge of Allegiance

Dickson ES students, Natalie Garcia and Faith Nguyen, led the Pledge of Allegiance.

I.C. STUDENT SHOWCASE/PRESENTATIONS

1. Dickson ES

Dickson ES music teacher Nancy Rich lead her students in a musical performance.

2. Chino Hills Kiwanis Writing Competition Winner

The Kiwanis writing competition winner will be invited back for recognition at the next regular meeting of the Board of Education.

I.D. COMMENTS FROM STUDENT REPRESENTATIVE

None.

President Feix acknowledged students in the audience preparing for Student Government Day and invited them to the podium to introduce themselves and to tell the audience why they chose to participate in Student Government Day.

I.E. EMPLOYEE REPRESENTATIVES' COMMUNICATIONS

Michael Rodriguez, assistant principal at Walnut ES, represented CHAMP and reported that Walnut ES celebrated the opening of their all-accessible playground and thanked those involved who made it happen. He also thanked administrators for facilitating the Future and Aspiring Administrators' program.

Steve Ball, A.C.T. President, reported that he participated in the classroom learning rounds, attended the CHet Day and thanked all those who facilitated, and expressed his appreciation to the Human Resources department for their compassion and professionalism.

I.F. COMMUNITY LIAISONS' COMMUNICATIONS

Suzette Dang from Supervisor Hagman's office encouraged everyone to attend the upcoming "Coffee with Curt" event on February 3, 2018.

I.G. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

Ryan Davis addressed the Board regarding special education classes at Walnut ES and invited the Board to visit the classrooms; Veronica Nuñez addressed the Board regarding the lack of substitutes; and Michelle Fleischer addressed the Board regarding the number of grade levels taught in special education classrooms.

I.H. CHANGES AND DELETIONS

None.

II. ACTION

II.A.1. Public Hearing and Ratification of the Tentative Agreement Between the Chino Valley Unified School District and the Associated Chino Teachers Effective the 2016/2017 School Year Through June 30, 2019

The public hearing was opened at 7:32 p.m. There being no speakers, the public hearing was closed at 7:32 p.m. Moved (Na) seconded (Blair) carried unanimously (5-0) to ratify the Tentative Agreement between the Chino Valley Unified School District and the Associated Chino Teachers effective the 2016/2017 school year through June 30, 2019. Student representative voted yes.

II.A.2. Public Hearing and Ratification of the Tentative Agreement Between the Chino Valley Unified School District and the California School Employees Association and its Chino Chapter 102 Effective the 2017/2018 School Year

The public hearing was opened at 7:33 p.m. There being no speakers, the public hearing was closed at 7:33 p.m. Moved (Blair) seconded (Na) carried unanimously (5-0) to ratify the Tentative Agreement between the Chino Valley Unified School District and the California School Employees Association and its Chino Chapter 102 effective the 2017/2018 school year. Student representative voted yes.

II.A.3. Approval of Salary Increases for Management and Classified Confidential Employees

Moved (Na) seconded (Orozco) carried unanimously (5-0) to approve the salary increases for management and classified confidential employees as follows: a) provide a 2% off-schedule one-time payment for the 2017/2018 school year based on individual annual base salary as of December 11, 2017; b) provide a 2% on schedule salary increase for the 2017/2018 school year effective July 1, 2017; and c) provide a 2% on schedule salary increase for the 2018/2019 school year effective July 1, 2018. Student representative voted yes.

II.A.4. Addendum to the Employment Contracts for the Superintendent; Deputy Superintendent; and the Assistant Superintendents of: Business Services; Curriculum, Instruction, Innovation and Support; Facilities, Planning, and Operations; and Human Resources Divisions

Moved (Na) seconded (Cruz) carried unanimously (5-0) to approve the addendum to the employment contracts for the Superintendent; Deputy Superintendent; and Assistant Superintendents of: Business Services; Curriculum, Instruction, Innovation, and Support; Facilities, Planning, and Operations; and Human Resources divisions as follows: a) provide a 2% off-schedule one-time payment for the 2017/2018 school year based on individual annual base salary as of December 11, 2017; b) provide a 2% on schedule salary increase for the 2017/2018 school year effective July 1, 2017; and c) provide a 2% on schedule salary increase for the 2018/2019 school year effective July 1, 2018. Student representative voted yes.

II.A.5. Compensation Increase for the Board of Education

Moved (Blair) seconded (Orozco) carried 4-1 (Na voted no) to approve: a) a 2% compensation increase for the 2017/2018 school year effective February 2, 2018; and b) a 2% compensation increase for the 2018/2019 school year effective July 1, 2018. Student representative voted yes.

III. CONSENT

Irene-Hernandez Blair pulled for separate action Item III.C.4. Moved (Na) seconded (Orozco) carried unanimously (5-0) to approve the consent calendar. Student representative voted yes.

III.A. ADMINISTRATION**III.A.1. Minutes of the Regular Meeting of January 18, 2018**

Approved the minutes of the regular meeting of January 18, 2018.

III.B. BUSINESS SERVICES

III.B.1. Warrant Register

Approved/ratified the warrant register.

III.B.2. Fundraising Activities

Approved/ratified the fundraising activities.

III.B.3. Donations

Accepted the donations.

III.B.4. Legal Services

Approved payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; and Margaret A. Chidester & Associates.

III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

III.C.1. Student Expulsion Case 17/18-06

Approved student expulsion case 17/18-06.

III.C.2. School-Sponsored Trips

Approved/ratified the following school-sponsored trips: Ayala HS; Chino Hills HS; and Don Lugo HS.

III.C.3. Revision of Board Policy 6153 Instruction—School-Sponsored Trips

Approved the revision of Board Policy 6153 Instruction—School-Sponsored Trips.

III.C.4. Proclamation for National School Counseling Week, February 5-9, 2018

Moved (Blair) seconded (Orozco) carried unanimously (5-0) to adopt the proclamation for National School Counseling Week, February 5-9, 2018. Student representative voted yes.

III.D. FACILITIES, PLANNING, AND OPERATIONS

III.D.1. Purchase Order Register

Approved/ratified the purchase order register.

III.D.2. Agreements for Contractor/Consultant Services

Approved/ratified the Agreements for Contractor/Consultant Services.

III.D.3. Surplus/Obsolete Property

Declared the District property surplus/obsolete and authorized staff to sell/dispose of said property.

III.D.4. Notice of Completion for CUPCCAA Projects

Approved the Notice of Completion for CUPCCAA Projects.

III.D.5. Notice of Completion for CUPCCAA Bid 17-18-04, Walnut ES Playground Equipment Install

Approved the Notice of Completion for CUPCCAA Bid 17-18-04, Walnut ES Playground Equipment Install.

III.D.6. Resolution 2017/2018-37 and 2017/2018-38 for Authorization to Utilize Piggyback Contracts

Adopted Resolution 2017/2018-37 and 2017/2018-38 for authorization to utilize piggyback contracts.

III.D.7. Approval of Geotechnical Inspection Firms Under Request for Qualifications 17-18-03, Geotechnical, Soils Testing, and Special Inspection Services

Authorized staff to enter into agreements with John R. Byerly Inc.; Kleinfelder; Koury Engineering & Testing, Inc.; Leighton Consulting Inc.; and RMA Group on an as needed, project-by project basis as projects develop for geotechnical, soils testing, and special inspection services under Request for Qualifications 17-18-03, Geotechnical, Soils Testing, and Special Inspection Services.

III.E. HUMAN RESOURCES**III.E.1. Certificated/Classified Personnel Items**

Approved/ratified the certificated/classified personnel items.

IV. INFORMATION

IV.A. FACILITIES, PLANNING, AND OPERATIONS**IV.A.1. Deletion of Board Policy 3517 Business and Noninstructional Operations—Facilities Inspection**

Received for information the deletion of Board Policy 3517 Business and Noninstructional Operations—Facilities Inspection.

IV.A.2. New Administrative Regulation 3517 Business and Noninstructional Operations—Facilities Inspection

Received for information new Administrative Regulation 3517 Business and Noninstructional Operations—Facilities Inspection.

IV.A.3. Request to Name the Don Lugo HS Varsity Baseball Field After Joe Marcos

Received for information the request to name the Don Lugo HS Varsity Baseball Field after Joe Marcos.

V. COMMUNICATIONS**BOARD MEMBERS AND SUPERINTENDENT**

Sylvia Orozco read the names of retirees on this meeting's agenda, congratulated them and thanked them for their years of service; and attended the "heart-warming" AEC graduation.

Andrew Cruz attended the AEC graduation; asked Dr. Enfield to look at the number of grade levels in the special education classes; asked for a comparative study of substitute pay; said the 5K Run for Russ benefits the police department; thanked Dr. Cabrera and staff at Don Lugo HS for their work toward receiving the Golden Bell award; felt good about the movement of the Board and thanked the members; apologized if he ever offended anyone; spoke about the State of the Union address and its effect on his teacher's aide; and asked for a moment of silence for the Ayala HS student who passed away.

Irene Hernandez-Blair attended the AEC graduation and read the names of the graduates, expressed her pride in the program, and congratulated the graduates.

James Na talked about the tremendous talent among teachers; thanked Eagle Canyon ES for piloting the new PE program; thanked Dr. Park for supporting the special education program at Chino Hills HS; attended the AEC graduation, acknowledged the student speaker and thanked teachers; remembered the Ayala HS student who passed away; asked Superintendent Joseph to look into restoring the BTSA program; and said professional development training can be done in-house to save money.

Superintendent Joseph announced the upcoming 9th annual "Hit the Greens for Scholarships" Golf Tournament on March 9, and the upcoming Student Government Day on February 15, and thanked Stephanie Gibson for filling in during Pat Kaylor's absence.

Pamela Feix attended the Ayala HS girls' basketball game; attended the LCAP student meeting at Don Lugo HS and thanked everyone responsible for their help and support; attended the Social Studies teacher workshop sponsored by AVID; attended the CHet workshop and thanked the Technology Department for the organized, seamless presentation, along with all the teachers who participated; recognized the Golden Bell award winner, Don Lugo HS, and acknowledged Sylvia Orozco as the

president of the County's organization expressing her pride in Mrs. Orozco and Don Lugo HS; and said the Key Communicator's meeting offered a great look at the cooperative venture among community leaders and school leaders.

I. ADJOURNMENT

A moment of silence was held in memory of Ayala HS student, Marinel Enriquez Ladores. President Feix adjourned the regular meeting of the Board of Education at 7:59 p.m.

Pamela Feix, President

Irene Hernandez-Blair, Clerk

Recorded by: Stephanie Gibson, Secretary to the Superintendent

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: February 15, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Sandra H. Chen, Assistant Superintendent, Business Services
Liz Pensick, Director, Business Services
SUBJECT: WARRANT REGISTER

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BACKGROUND

Education Code 42650 requires the Board to approve and/or ratify all warrants. These payments are made in the form of warrants, and the warrant (check) form is approved by the County Superintendent.

All items listed are within previously budgeted amounts. There is no fiscal impact beyond currently available appropriations.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the warrant register, provided under separate cover.

FISCAL IMPACT

\$3,460,239.31 to all District funding sources.

WMJ:SHC:LP:wc

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: February 15, 2018

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Sandra H. Chen, Assistant Superintendent, Business Services
Liz Pensick, Director, Business Services

SUBJECT: FUNDRAISING ACTIVITIES

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BACKGROUND

Board Policy 3452 Business and Noninstructional Operations – Student Activity Funds and Board Policy 1230 Community Relations – School Connected Organizations require that fundraising activities be submitted to the Board of Education for approval.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the fundraising activities.

FISCAL IMPACT

None.

WMJ:SHC:LP:wc

CHINO VALLEY UNIFIED SCHOOL DISTRICT
February 15, 2018

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>GATE</u>		
AdvoGATE	Odyssey of the Mind Showcase Donations	3/8/18
<u>Glenmeade ES</u>		
PTA	Mountain Mikes Pizza Co. Family Night Out	2/16/18
PTA	Off Campus Candy Sale	2/16/18 - 4/30/18
<u>Litel ES</u>		
PTA	Catalog Sale	2/26/18 - 3/30/18
<u>Marshall ES</u>		
PTO	Movie Night Refreshment Sale	2/16/18
PTO	Family Game Night	3/23/18
PTO	Chipotle Family Night Out	4/26/18
<u>Ramona JHS</u>		
Band Boosters	I-HOP Dine Out Days	2/20/18 & 2/22/18
<u>Ayala HS</u>		
Wrestling Boosters	Ontario Reign Hockey Tickets Sale	2/16/18 - 2/21/18
AVID	Off Campus Candy Sale	2/20/18 - 3/2/18
FCCLA	Chipotle Family Night Out	2/27/18
Earth Club	Chipotle Family Night Out	3/19/18
LEO Club	Chipotle Family Night Out	3/27/18
<u>Chino HS</u>		
Drama Club	Sonnet Gram Sale	2/16/18 - 2/20/18
Latino Club	Off Campus Petzel Sale	2/19/18 - 2/23/18
Wrestling Boosters	Los Portales Restaurant Night	2/26/18
Girls Basketball Boosters	Applebee's Pancake Breakfast	3/4/18
Girls Basketball Boosters	Spring League Tournament	4/14/18 - 5/26/18
Girls Basketball Boosters	Chipotle Family Night Out	4/18/18
Girls Basketball Boosters	Off Campus Cookie Dough Sale	4/23/18 - 5/4/18
Girls Basketball Boosters	Cannataro's Family Night Out	5/3/18

CHINO VALLEY UNIFIED SCHOOL DISTRICT
February 15, 2018

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Chino Hills HS</u>		
Chinese Culture Club	After School Boba Milk Tea Sale	2/16/18
Boys Golf Team	Donation Drive	2/18/18 - 5/1/18
Make-A-Wish Club	Talent Show	2/23/18
World Vision Club	Gram Sale	2/28/18 - 3/2/18
Baseball Boosters	Baseball Field Snack Shack	3/24/18 - 5/11/18
<u>Don Lugo HS</u>		
Spanish Club	Pieology Family Night Out	2/23/18
Class of 2021	Chipotle Family Night Out	3/13/18
Grad Night 2018 Boosters	Indian Casino Turn-Around	3/17/18
Class of 2021	Yogurtland Dine Out	4/17/18

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
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DATE: February 15, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Sandra H. Chen, Assistant Superintendent, Business Services
Liz Pensick, Director, Business Services
SUBJECT: DONATIONS

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BACKGROUND

Board Policy 3290 Business and Noninstructional Operations - Gifts, Grants, and Bequests states the Board of Education may accept any bequest or gift of money or property on behalf of the District. All gifts, grants, and bequests shall become property of the District. Use of the gift shall not be impaired by restrictions or conditions imposed by the donor. Approximate values are determined by the donor.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education accept the donations.

FISCAL IMPACT

Any cost for repairs of donated equipment will be a site expense.

WMJ:SHC:LP:wc

CHINO VALLEY UNIFIED SCHOOL DISTRICT
February 15, 2018

<u>DEPARTMENT/SITE DONOR</u>	<u>ITEM DONATED</u>	<u>APPROXIMATE VALUE</u>
<u>HOPE Program</u>		
Knights of Columbus	Cash	\$500.00
<u>Country Springs ES</u>		
Northrop Grumman	Cash	\$200.00
Phu Tran	Cash	\$200.00
<u>Hidden Trails ES</u>		
Linh T. Hoang	Cash	\$25.00
Cambridge International	Cash	\$500.00
<u>Oak Ridge ES</u>		
Oak Ridge PTA	Cash	\$2,333.00
<u>Rhodes ES</u>		
Rhodes PEP Club	Cash	\$1,000.00
<u>Ramona JHS</u>		
Lona Landowski Bryant	Cash	\$200.00
Anonymous	Cash	\$3,000.00
<u>Canyon Hills JHS</u>		
Aura Mendez	Lenovo Ideapad 100S	\$175.23
Sharon Peterson	Office/Classroom Supplies	\$300.00
<u>Chino Hills HS</u>		
David Stilwell	Cash	\$50.00

CHINO VALLEY UNIFIED SCHOOL DISTRICT
February 15, 2018

<u>DEPARTMENT/SITE DONOR</u>	<u>ITEM DONATED</u>	<u>APPROXIMATE VALUE</u>
<u>Don Lugo HS</u>		
J.M. & Kathleen Halloran	Cash	\$20.00
Michele Houska	Cash	\$100.00
Erika Guzman	Cash	\$165.00
Lori Schmalenberger	Cash	\$165.00
Christa Suppe	Cash	\$165.00
Karen Tatus	Cash	\$165.00
CryoPacific, Inc.	Cash	\$250.00
Ronald La Brucherie	Cash	\$1,500.00

CHINO VALLEY UNIFIED SCHOOL DISTRICT
Our Motto:
Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: February 15, 2018

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Sandra H. Chen, Assistant Superintendent, Business Services
Liz Pensick, Director, Business Services

SUBJECT: LEGAL SERVICES

=====

BACKGROUND

The following law firms provide services to the Chino Valley Unified School District and have submitted their invoices. The current invoice amounts, along with the fiscal year-to-date totals for each individual law firm, are listed below.

FIRM	MONTH	INVOICE AMOUNTS	2017/2018 YEAR-TO-DATE
Atkinson, Andelson, Loya, Ruud & Romo	December 2017	\$24,092.31	\$103,942.03
Margaret A. Chidester & Associates	-	-	\$578,960.64
McCune & Harber, LLP	-	-	\$ 45.00
Parker & Covert LLP	-	-	\$ 247.50
	Total	\$24,092.31	\$707,287.48

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve payment for legal services to the law office of Atkinson, Andelson, Loya, Ruud & Romo.

FISCAL IMPACT

\$24,092.31 to the General Fund.

WMJ:SHC:LP:wc

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: February 15, 2018

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Norm Enfield, Ed.D., Deputy Superintendent
Stephanie Johnson, Director, Student Support Services

**SUBJECT: STUDENT EXPULSION CASES 17/18-07, 17/18-08, 17/18-12,
AND 17/18-14**

=====

BACKGROUND

The Board of Education has established policies and standards of behavior in order to promote learning and protect the safety and well-being of all students. When these policies and standards are violated, it may be necessary to suspend or expel a student from regular classroom instruction.

Expulsion is an action taken by the Board for severe or prolonged breaches of discipline by a student. Except for single acts of a grave nature, expulsion is used only when there is a history of misconduct, when other forms of discipline, including suspension, have failed to bring about proper conduct, or when the student's presence causes a continuing danger to him/herself or others.

A student may be expelled only by the Board of Education. The Board shall expel, as required by law, any student found to have committed certain offenses listed in Education Code 48915.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

Based upon the recommendation of the Expulsion Hearing Administrative Panel, it is recommended the Board of Education approve student expulsion cases 17/18-07, 17/18-08, 17/18-12, and 17/18-14.

FISCAL IMPACT

None.

WMJ:NE:SJ:ss

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: February 15, 2018

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Grace Park, Ed.D., Assistant Superintendent, Curriculum, Instruction, Innovation, and Support

SUBJECT: SCHOOL-SPONSORED TRIPS

=====

BACKGROUND

The Board of Education recognizes that school-sponsored trips are an important component of a student's development and supplement and enrich the classroom learning experience. School-sponsored trips may be conducted in connection with the District's course of study or school related social, educational, cultural, athletic, school band activities, or other extracurricular or cocurricular activities. Resources will be identified and established at the school site to assist economically disadvantaged students in obtaining funding for field trips and, in some cases, student travel. School sponsored trips that require overnight stay or are in excess of 250 miles (one way) require board approval.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the following school-sponsored trips for:

School-Sponsored Trips	Date	Fiscal Impact
Site: Rolling Ridge ES Event: Sacramento Day Trip Place: Sacramento, CA Chaperone: 70 students/14 chaperones	April 13, 2018	Cost: \$450.00 per student Funding Source: Parents
Site: Ayala HS Event: Advancement Via Individual Determination College Tour Place: San Diego, CA Chaperone: 22 students/3 chaperones	March 8-9, 2018	Cost: \$80.00 per student Funding Source: Parents

Site: Ayala HS Event: Boys Varsity Golf Team - Myrtle Beach Palmetto High School Golf Championships Place: North Myrtle Beach, SC Chaperone: 12 students/2 chaperones	March 28-April 3, 2018	Cost: \$825.00 per student Funding Source: Parents and fundraising
Site: Chino Hills HS Event: Winter Guard International Super Regional Dance Competition Place: Chandler, AZ Chaperone: 24 students/5 chaperones	March 9-11, 2018	Cost: \$245.00 per student Funding Source: Parents and fundraising
Site: Chino Hills HS Event: California Association of Student Leaders State Leadership Conference Place: Ontario, CA Chaperone: 20 students/3 chaperones	April 7-9, 2018	Cost: \$375.00 per student Funding Source: Parents and fundraising
Site: Don Lugo HS Event: Future Farmers of America – University of California, Davis, Field Day Contest Place: Dixon, CA Chaperone: 12 students/2 chaperones	March 2-4, 2018	Cost: \$85.00 per student Funding Source: Parents and fundraising

FISCAL IMPACT

None.

WMJ:GP:rtt

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
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DATE: February 15, 2018

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

SUBJECT: PURCHASE ORDER REGISTER

=====

BACKGROUND

Board Policy 3310 Business and Noninstructional Operations – Purchasing requires approval/ratification of purchase orders by the Board of Education. A purchase order is a legal contract between a district and vendor, containing a description of each item listed and/or a statement to the effect that supplies, equipment or services furnished herewith shall be in accordance with specifications and conditions.

Purchase orders represent a commitment of funds. No item on this register will be processed unless within budgeted funds. The actual payment for the services or materials is made with a warrant (check) and reported on the warrant register report.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the purchase order register, provided under separate cover.

FISCAL IMPACT

\$850,491.19 to all District funding sources.

WMJ:GJS:AGH:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: February 15, 2018

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

SUBJECT: AGREEMENTS FOR CONTRACTOR/CONSULTANT SERVICES

=====

BACKGROUND

All contracts between the District and outside agencies shall conform to standards required by law and shall be prepared under the direction of the Superintendent or designee. To be valid or to constitute an enforceable obligation against the District, all contracts must be approved and/or ratified by the Board of Education.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

FISCAL IMPACT

As indicated.

WMJ:GJS:AGH:pw

CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT	FISCAL IMPACT
CIIS-1718-115 Forrest L. Story dba Public Sector Excellence. To provide professional development training. Submitted by: Professional Development Duration of Agreement: February 16, 2019 – June 30, 2018	Contract amount: \$16,800.00 Funding source: Title II
CIIS-1718-116 Orange County Department of Education. To provide participation in the "Inside the Outdoors" field program. Submitted by: Glenmeade ES Duration of Agreement: February 21, 2018 – June 30, 2018	Contract amount: \$1,275.00 Funding source: School Site Budget
CIIS-1718-117 Total Tech. To provide Essential Security against Evolving Threats (ESET) endpoint protection standard licenses. Submitted by: Technology Duration of Agreement: July 1, 2015 – July 25, 2019	Contract amount: \$59,950.00 Funding source: General Fund
CIIS-1718-118 SolarWinds. To provide network topology mapper software license. Submitted by: Technology Duration of Agreement: December 22, 2017 – December 22, 2018	Contract amount: \$995.00 Funding source: General Fund
CIIS-1718-119 LogMeIn. To provide remote computer access. Submitted by: Technology Duration of Agreement: January 24, 2018 – January 23, 2019	Contract amount: \$899.00 Funding source: General Fund
CIIS-1718-120 Gomez & Associates, Inc. To provide interpreter and translation services. Submitted by: Special Education Duration of Agreement: February 16, 2018 – June 30, 2018	Contract amount: \$50,000.00 Funding Source: Special Education

FACILITIES, PLANNING, AND OPERATIONS	FISCAL IMPACT
F-1718-021 Raptor Technologies. To provide school site visitor management system. Submitted by: Purchasing Department Duration of Agreement: January 19, 2018 – December 31, 2019	Contract amount: \$51,200.00 Funding source: Fund 21
F-1718-022 Arcadis. To provide construction management services for Districtwide campus safety and security project. Submitted by: Facilities, Planning, and Operations Duration of Agreement: November 17, 2017 – Project Completion	Contract amount: Not to exceed 5% of total construction cost Funding source: Fund 21
F-1718-023 Balfour Beatty. To provide preconstruction services for Ayala HS modernization and additions. Submitted by: Facilities, Planning, and Operations Duration of Agreement: February 16, 2017 – Project Completion	Contract amount: \$303,000.00 Funding source: Fund 21

HUMAN RESOURCES	FISCAL IMPACT
HR-1718-012 Community Matters. To provide training and support for Safe School Ambassadors. Submitted by: Human Resources Duration of Agreement: February 16, 2018 – December 31, 2018	Contract amount: \$750.00 Funding source: General Fund

MASTER CONTRACTS	FISCAL IMPACT
MC-1718-049 Mountain Mike's Pizza. To provide food catering and fundraising for school events. Submitted by: Glenmeade ES Duration of Agreement: February 16, 2018 – June 30, 2021	Contract amount: Per rate sheet Funding source: Various
MC-1718-050 Claudia's Party Catering. To provide food catering at school events. Submitted by: Glenmeade ES Duration of Agreement: February 16, 2018 – June 30, 2021	Contract amount: Per rate sheet Funding source: PTA
MC-1718-051 Jostens, Inc. To provide commencement cap and gown purchase and rental. Submitted by: Purchasing Department Duration of Agreement: July 1, 2017 – June 30, 2018	Contract amount: Per rate sheet Funding source: Various
MC-1718-052 Victor Hugo Rubio dba Tu-Tin Entertainment Services. To provide DJ services. Submitted by: Cattle ES Duration of Agreement: February 16, 2018 – June 30, 2021	Contract amount: Per rate sheet Funding source: Various
MC-1718-053 Gerald Neb Milbourn dba Classybooths.com. To provide event photography services. Submitted by: Wickman ES Duration of Agreement: February 16, 2018 – June 30, 2021	Contract amount: Per rate sheet Funding source: Various
MC-1718-054 SchoolMall. To provide online school fundraisers. Submitted by: Purchasing Department Duration of Agreement: February 16, 2018 – June 30, 2021	Contract amount: Per rate sheet Funding source: Various

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: February 15, 2018

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations

SUBJECT: SURPLUS/OBSOLETE PROPERTY

=====

BACKGROUND

The Board of Education recognizes that the District may own personal property which is unusable, obsolete, or no longer needed by the District. The Superintendent or designee shall arrange for the sale or disposal of District personal property in accordance with Board policy and the requirements of Education Code 17545.

Lists of surplus items are emailed to the Facilities/Planning Department to be placed on an upcoming Board agenda. After Board approval, items may be picked up by District warehouse or a liquidation company for public auction. Proceeds of the sale are deposited into the General Fund.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

FISCAL IMPACT

Increase to the General Fund from proceeds of sale.

WMJ:GJS:pw

**CHINO VALLEY UNIFIED SCHOOL DISTRICT
SURPLUS/OBSOLETE PROPERTY**

February 15, 2018

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
Computer	Dell	H7VHPC1	Dickey ES
Printer	HP Deskjet 6540	SNMY4C84R2N1	Rhodes ES
Projector	Powerlite S1+	FWDG434275F	Rhodes ES
Projector	Powerlite 83c	JXJF788876L	Rhodes ES

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: February 15, 2018

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations

SUBJECT: NOTICE OF COMPLETION FOR CUPCCAA PROJECTS

=====

BACKGROUND

On May 9, 2013, the Board of Education adopted Resolution 2012/2013-71, Adoption of California Uniform Public Construction Cost Accounting Act (CUPCCAA). Per Public Contract Code 22030, the adoption of CUPCCAA allows the use of alternate bidding procedures for projects under \$175,000.00, while still ensuring the District receives the lowest pricing possible from responsible vendors and contractors. Utilizing CUPCCAA, the District has completed the projects listed below.

CUPCCAA Project	Project Description	Contractor	Original Quotation	Change Order	Total	Funding Source
CC2017-41	Roof Repairs at Various Sites	W.H. Byars Roofing Co. Inc.	\$161,162.00	N/A	\$161,162.00	01 25
CC2017-42	Concrete Grinding and Patching at Various Sites	CORE Sanding and Grinding Inc.	\$23,500.00	N/A	\$23,500.00	25
CC2018-17	Asphalt Seal Coat at Canyon Hills JHS	Premier Paving Inc.	\$19,680.00	N/A	\$19,680.00	25
CC2018-18	Sidewalk Replacement at Borba ES	Angelo Construction	\$30,390.00	N/A	\$30,390.00	25

Documentation indicating satisfactory completion and compliance with specifications has been obtained from school site administrators; Alex Rivera, Maintenance Supervisor; and Martin Silveira, Director, Maintenance, Operations, and Construction.

Staff recommends approval of the Notice of Completion for these projects.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Notice of Completion for CUPCCAA Projects.

FISCAL IMPACT

\$55,950.00 RMA Fund 01.

\$21,480.00 to Tax A Fund 25.

\$157,302.00 RDA Fund 25.

WMJ:GJS:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: February 15, 2018

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

**SUBJECT: CUPCCAA BID NO. 17-18-11I, AYALA HS, CHINO HS,
DON LUGO HS, CANYON HILLS JHS, MAGNOLIA JHS,
RAMONA JHS, TOWNSEND JHS, AND WOODCREST JHS
WIRELESS ACCESS POINT INSTALL**

=====

BACKGROUND

Pursuant to Public Contract Code 22032(b) public projects in the amount of \$175,000.00 or less can use informal bidding procedures as defined by the Uniform Public Construction Cost Accounting Act.

A Notice to Contractors Calling for Bids for Bid No. 17-18-11I, Ayala HS, Chino HS, Don Lugo HS, Canyon Hills JHS, Magnolia JHS, Ramona JHS, Townsend JHS, and Woodcrest JHS Wireless Access Point Install, was emailed on January 12, 2018, to contractors currently listed on the 2017 list of qualified contractors. Bids were opened at 1:00 p.m. on Friday, January 26, 2018. The results are as follows:

Contractor	Base Bid Amount
Vector Resources, Inc. dba Vector USA	\$130,815.60

The base bid scope of work for this project includes installing District provided wireless access points at the following sites: Ayala HS, Chino HS, Don Lugo HS, Canyon Hills JHS, Magnolia JHS, Ramona JHS, Townsend JHS, and Woodcrest JHS.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education award CUPCCAA Bid No. 17-18-11I, Ayala HS, Chino HS, Don Lugo HS, Canyon Hills JHS, Magnolia JHS, Ramona JHS, Townsend JHS, and Woodcrest JHS Wireless Access Point Install to Vector Resources, Inc. dba Vector USA.

FISCAL IMPACT

\$130,815.60 to General Fund 01.

WMJ:GJS:AGH;pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: February 15, 2018

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

**SUBJECT: RESOLUTIONS 2017/2018-39 AND 2017/2018-40 FOR
AUTHORIZATION TO UTILIZE PIGGYBACK CONTRACTS**

=====

BACKGROUND

Public Contract Code (PCC) 20111 requires school district governing boards to competitively bid and award any contracts involving an expenditure of more than \$86,000.00 to the lowest responsible bidder.

Notwithstanding PCC 20111, PCC 20118 and Administrative Regulation 3311 state that without advertising for bids and upon a determination that it is in the best interest of the District, the Board may authorize District staff by contract, lease, requisition, or purchase order of another public corporation or agency, to lease data-processing equipment, or to purchase materials, supplies, equipment, automotive vehicles, tractors and other personal property for the District in the manner that the other public corporation or agency is authorized to make the leases or purchases from a vendor (piggyback).

Alternatively, if there is an existing contract between a public corporation or agency and a vendor for the lease or purchase of personal property, the District may authorize the lease or purchase of personal property directly to the vendor under the same terms that are available to the public corporation or agency under the contract.

Staff requests approval of the following resolutions to provide authorization for the District to participate by piggyback in contracts as itemized below:

Resolution	Contract	Contractor	Description	Term
2017/2018-39	SB County 153859	Canon Solutions America	Copiers/Multi-Function Office Machines	7/1/2015-6/30/2018

Resolution	Contract	Contractor	Description	Term
2017/2018-40	State of California Multiple Awards Schedule (CMAS) 3-18-70-3503A	Alpha Solutions, Inc.	Information Technology Goods and Services: Brand-Viewsonic Boards-Electronic Whiteboard Display-System	1/26/2018-11/28/2019

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education adopt Resolutions 2017/2018-39 and 2017/2018-40 for authorization to utilize piggyback contracts.

FISCAL IMPACT

Unknown.

WMJ:GJS:AGH:pw

**Chino Valley Unified School District
Resolution 2017/2018-39
Authorization to Utilize the SB County Contract 153859
With Canon Solutions America
to Purchase Copiers/Multi-Function Office Machines
Through the Piggyback Contract**

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure copiers/multi-function office machines for the District;

WHEREAS, SB County currently has a piggyback contract, Contract 153859, in accordance with Public Contract Code 20118 with Canon Solutions America that contains the materials, supplies, equipment and/or other personal property the District currently requires;

WHEREAS, the board of education of a school district, without advertising for bids, if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

WHEREAS, the Board has determined that it is in the best interest of the District to authorize the purchase of copiers/multi-function office machines through the piggyback contract procured by the SB County Contract 153859.

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of copiers/multi-function office machines through the piggyback contract originally procured by the SB County Contract 153859 is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of copiers/multi-function office machines in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the SB County Contract 153859.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of July 1, 2015, for the term ending June 30, 2018.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 15th day of February 2018 by the following vote:

Blair	_____
Cruz	_____
Feix	_____
Na	_____
Orozco	_____

I, Wayne M. Joseph, Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Wayne M. Joseph, Superintendent
Secretary, Board of Education

**Chino Valley Unified School District
Resolution 2017/2018-40
Authorization to Utilize the State of California Multiple Awards (CMAS)
Contract 3-18-70-3503A With Alpha Solutions, Inc.
to Purchase Information Technology Goods and Services: Brand-Viewsonic,
Boards-Electronic Whiteboard, Display-System
Through the Piggyback Contract**

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure information technology goods and services: brand-Viewsonic, boards-electronic whiteboard, display-system for the District;

WHEREAS, CMAS currently has a piggyback contract, Contract 3-18-70-3503A, in accordance with Public Contract Code 20118 with Alpha Solutions, Inc. that contains the materials, supplies, equipment and/or other personal property the District currently requires;

WHEREAS, the board of education of a school district, without advertising for bids, if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

WHEREAS, the Board has determined that it is in the best interest of the District to authorize the purchase of information technology goods and services: brand-Viewsonic, boards-electronic whiteboard, display-system for the District; through the piggyback contract procured by the CMAS Contract 3-18-70-3503A.

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of information technology goods and services: brand-Viewsonic, boards-electronic whiteboard, display-system for the District; through the piggyback contract originally procured by the CMAS Contract 3-18-70-3503A is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of information technology goods and services: brand-Viewsonic, boards-electronic whiteboard, display-system for the District; in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the CMAS Contract 3-18-70-3503A.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of January 26, 2018, for the term ending November 28, 2019.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 15th day of February 2018 by the following vote:

Blair	_____
Cruz	_____
Feix	_____
Na	_____
Orozco	_____

I, Wayne M. Joseph, Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Wayne M. Joseph, Superintendent
Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: February 15, 2018

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

**SUBJECT: APPROVAL OF DSA INSPECTOR OF RECORD FIRMS UNDER
REQUEST FOR QUALIFICATIONS 17-18-08, DSA INSPECTOR OF
RECORD**

=====

BACKGROUND

The Office of Public School Construction requires contracts for DSA certified project inspector services be obtained pursuant to a competitive process consistent with the requirements of Chapter 10, Section 4525 of the Government Code. November 27, 2017, the District issued a Request for Qualifications (RFQ) to seek qualified DSA Inspectors of Record (IOR) firms for new construction, modernization, and campus expansion projects. Ten (10) firms were solicited and twelve (12) firms submitted their qualifications for consideration.

The review and evaluation panel consisted of three members of the District's Facilities, Planning, and Operations division. The review and evaluation of qualifications were based on the following criteria:

- Understanding of, and responsiveness to, this RFQ
- Knowledge, training, and professional experience of the team
- Demonstrated understanding of school facility projects and contribution of the IOR
- Experience working with school districts, with project and facility needs similar to Chino Valley Unified School District.
- Experience working with DSA
- The ability to provide high quality services in a timely and cost-effective manner
- Strength of references

Based on these criteria, it is recommended that the following firms be approved for DSA IOR services on an as needed, project-by-project basis as projects develop:

HBI Inspections
Knowland Construction Services
Team Inspections
TYR, Inc.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education authorize staff to enter into agreements with HIB Inspections, Knowland Construction Services, Team Inspections, and TYR, Inc. on an as needed, project-by-project basis as projects develop for DSA Inspector of Record under Request for Qualifications 17-18-08, DSA Inspector of Record.

FISCAL IMPACT

To be determined

WMJ:GJS:AGH:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: February 15, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations
**SUBJECT: DELETION OF BOARD POLICY 3517 BUSINESS AND
NONINSTRUCTIONAL OPERATIONS–FACILITIES INSPECTION**

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BACKGROUND

Board policies, administrative regulations, and bylaws are routinely developed and revised as a result of changes in law, mandates, federal regulations, and current practice.

Language formerly included in Board Policy 3517 Business and Noninstructional Operations – Facilities Inspection is now included in new Administrative Regulation 3517 Business and Noninstructional Operations – Facilities Inspection. This agenda item was presented to the Board of Education on February 1, 2018, as information.

Language to be deleted is ~~lined~~ through.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the deletion of Board Policy 3517 Business and Noninstructional Operations – Facilities Inspection.

FISCAL IMPACT

None.

WMJ:GJS:pw

FACILITIES INSPECTION

~~The Board of Education recognizes that the condition of school facilities may have an impact on safety, student achievement, and employee morale and desires to provide school facilities that are safe, clean, and functional, as defined in Education Code 17002.~~

~~(cf. 0510 – School Accountability Report Card)
(cf. 1312.4 – Williams Uniform Complaint Procedures)
(cf. 3111 – Deferred Maintenance Funds)
(cf. 3514 – Environmental Safety)~~

~~The Superintendent or designee shall develop a facilities inspection and maintenance program to ensure that school facilities are maintained in good repair in accordance with law. At a minimum, the program shall analyze those facility conditions specified on the facilities inspection tool developed by the Office of Public School Construction, including the following:~~

- ~~1. Gas leaks: gas systems and pipes appear safe, functional, and free of leaks.~~
- ~~2. Mechanical systems: heating, ventilation, and air conditioning systems as applicable are functional and unobstructed.~~
- ~~3. Windows/doors/gates/fences (interior and exterior): conditions that pose a safety and/or security risk are not evident.~~
- ~~4. Interior surfaces (floors, ceilings, walls, and window casings): interior surfaces appear to be clean, safe, and functional.~~
- ~~5. Hazardous materials (interior and exterior): there does not appear to be evidence of hazardous materials that may pose a threat to students or staff.~~
- ~~6. Structural damage: there does not appear to be structural damage that could create hazardous or uninhabitable conditions.~~
- ~~7. Fire safety: the fire equipment and emergency systems appear to be functioning properly.~~
- ~~8. Electrical (interior and exterior): there is no evidence that any portion of the school has a power failure and electrical systems, components, and equipment appear to be working properly.~~
- ~~9. Pest/vermin infestation: pest or vermin infestation is not evident.~~
- ~~10. Drinking fountains (inside and outside): drinking fountains appear to be accessible and functioning as intended.~~

FACILITIES INSPECTION (cont.)

- ~~11. Restrooms: restrooms appear to be accessible during school hours, are clean, functional, and in compliance with Education Code 35292.5 (operational and supplied).~~
- ~~12. Sewers: sewer line stoppage is not evident.~~
- ~~13. Roofs (observed from the ground, inside/outside the building): roof system appears to be functioning properly.~~
- ~~14. Playground/school grounds: the playground equipment and school grounds appear to be clean, safe, and functional.~~
- ~~15. Overall cleanliness: school grounds, buildings, common areas, and individual rooms appear to be cleaned regularly.~~

~~The Superintendent or designee shall ensure that any necessary repairs identified during the inspection are made in a timely and expeditious manner. The Superintendent or designee shall provide the Board with regular reports regarding the District's facility inspection program and updates of any visits to District schools by the County Superintendent of Schools.~~

Legal Reference:EDUCATION CODE

1240 County Superintendent of Schools, duties

17002 Definitions

17070.10-17077.10 Leroy F. Greene School Facilities Act of 1998

17565-17591 Property maintenance and control, especially:

17584 Deferred maintenance

17592.72 Urgent or emergency repairs, School Facility Emergency Repair Account

33126 School Accountability Report Card

35186 Williams Uniform Complaint Procedure

CODE OF REGULATIONS, TITLE 2

1859.300-1859.330 Emergency Repair Program

Management Resources:CALIFORNIA SCHOOL BOARDS ASSOCIATION PUBLICATIONS

Williams Settlement and the Emergency Repair Program, Policy Brief, January 2008

COALITION OF ADEQUATE SCHOOL HOUSING PUBLICATIONS

Facility Inspection Tool Guidebook, February 2008

WEBSITESCalifornia School Boards Association: www.csba.orgCalifornia County Superintendents Educational Services Association: www.ccsesa.orgCalifornia Department of Education, Williams Case: www.cde.ca.gov/ee/cc/wc/index.aspCoalition of Adequate School Housing: www.cashnet.orgState Allocation Board, Office of Public School Construction: www.opsc.dgs.ca.gov**Chino Valley Unified School District**

Policy approved: October 18, 2012

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: February 15, 2018

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Lea Fellows, Assistant Superintendent, Human Resources
Suzanne Hernandez, Ed.D., Director, Human Resources
Richard Rideout, Director, Human Resources

SUBJECT: CERTIFICATED/CLASSIFIED PERSONNEL ITEMS

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BACKGROUND

Board approval of personnel transactions is required by Board Bylaw 9324 Bylaws of the Board - Minutes and Recordings and Education Code 35163. Included are new hires based on need, which includes replacements, growth, and/or class size reduction.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the certificated/classified personnel items.

FISCAL IMPACT

All personnel assignments are within the approved staffing ratio for the appropriate school year budget.

WMJ:LF:SH:RR:mcm

CERTIFICATED PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
<u>HIRED AT THE APPROPRIATE PLACEMENT ON THE CERTIFICATED SALARY SCHEDULE AND APPROPRIATE CREDENTIAL FOR THE 2017/2018 SCHOOL YEAR</u>			
SAXTON GAMEZ, Jennifer	Special Education Teacher	Rhodes ES	02/16/2018
CELAYA, Candida	Computer Teacher	Magnolia JHS	02/16/2018
YURK, Timothy	Computer Teacher	Woodcrest JHS	02/16/2018
VASQUEZ, Ernesto	Woodworking Teacher 40%	Boys Republic HS	02/16/2018

RETIREMENTS

HOLMSTROM, Kathleen (4 years of service)	Special Education Teacher	Cal Aero K-8	02/10/2018
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APPOINTMENT-EXTRA DUTY

MEJIA, Mia (NBM)	Color Guard (B)	Canyon Hills JHS	02/16/2018
KEUROGHELIAN, Shant (NBM)	Band (B)	Ayala HS	02/16/2018
KUHN, Dylan (NBM)	Baseball (B)	Ayala HS	02/16/2018
VOGT, Christopher	Baseball (GF)	Ayala HS	02/16/2018
RASMUSSEN, Ryan (NBM)	Baseball (GF)	Boys Republic HS	02/16/2018
ASHFORD, Zachary	Baseball (B)	Chino HS	02/16/2018
GODINHO, Brittany (NBM)	Girls Water Polo (B)	Chino HS	02/16/2018
HOWER, Teresa (NBM)	Swim (GF)	Chino HS	02/16/2018
TAPIA, Beatrice (NBM)	Softball (GF)	Chino HS	02/16/2018
CALLES, Scott (NBM)	Track & Field (B)	Chino Hills HS	02/16/2018
GOTTBRECHT, John	Golf (GF)	Chino Hills HS	02/16/2018
KUNISHIMA, Kyle (NBM)	Swim (B)	Chino Hills HS	02/16/2018
PLAYER, Scott (NBM)	Swim (B)	Chino Hills HS	02/16/2018
STANFORD, Summer	Swim (GF)	Chino Hills HS	02/16/2018
VERDUZCO, Jenna (NBM)	Track & Field (GF)	Chino Hills HS	02/16/2018
ABEL, Jeffrey	Baseball (GF)	Don Lugo HS	02/16/2018
BAYLON, Cherry Mae (NBM)	Boys Volleyball (GF)	Don Lugo HS	02/16/2018
CHEEVER, Gary (NBM)	Swim (GF)	Don Lugo HS	02/16/2018
GANO, Greg	Boys Tennis (GF)	Don Lugo HS	02/16/2018
LOPEZ MIRAMONTES, Brian (NBM)	Pep Squad (B)	Don Lugo HS	02/16/2018
MCKEE, Herbert	Baseball (GF)	Don Lugo HS	02/16/2018
KNOWLES, Eve (NBM)	Boys Volleyball (B)	Don Lugo HS	02/16/2018
TOTAL:			\$38,248.00

APPOINTMENT OF CERTIFICATED SUBSTITUTES EFFECTIVE JULY 1, 2017, THROUGH JUNE 30, 2018

BLANCHARD, Briana

CLASSIFIED PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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HIRED AT THE APPROPRIATE PLACEMENT ON THE CLASSIFIED SALARY SCHEDULE**APPOINTMENT**

DURAN, Veronica	Nutrition Services Asst. I (NS)	Oak Ridge ES	02/16/2018
TORRES, Tina	IA/Special Education (SELPA/GF)	Rhodes ES	02/16/2018
RENDON, Griselda	IA/Special Ed./SH (SELPA/GF)	Woodcrest JHS	02/16/2018
MORRELL-GALUTIA, Jacqueline	Typist Clerk I (GF)	Chino Hills HS	02/20/2018
SERRATO, Myra	IA/Bilingual-Spanish (C)	Adult School	02/20/2018
ALVAREZ, Vanessa	Typist Clerk I (C/ADLTCALW)	Adult School	02/20/2018
THOMAS, Natalie	Licensed Vocational Nurse (GF)	Health Services	02/16/2018

PROMOTION

FAGUNDES, Helena	FROM: Nutrition Services Asst. I (NS) 3 hrs./181 work days TO: Custodian I (GF) 8 hrs./261 contract days	Dickey ES Townsend JHS	02/16/2018
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INCREASE IN HOURS/DAYS

CARRILLO, Paul	FROM: IA/Special Ed/SH (SELPA/GF) 3 hrs./181 work days TO: IA/Special Ed/SH (SELPA/GF) 6 hrs./181 work days	Don Lugo HS Don Lugo HS	02/16/2018
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CHANGE IN ASSIGNMENT

TORRES, Lucia	FROM: Nutrition Services Asst. II (NS) 3 hrs./181 work days TO: Central Kitchen Asst. I (NS) 3.5 hrs./181 work days	Chino Hills HS Townsend JHS	02/16/2018
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REDUCTION IN HOURS/DAYS

PATEL, Meena	FROM: IA/Special Ed./SH (SELPA/GF) 6 hrs./181 work days TO: IA/Special Ed./SH (SELPA/GF) 3 hrs./181 work days	Country Springs ES Country Springs ES	02/02/2018
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CLASSIFIED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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RE-HIRE FROM 39 MONTH RE-EMPLOYMENT LIST

WHITE, Jessa Rae	Bus Driver (GF)	Transportation	02/01/2018
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PERSONAL LEAVE OF ABSENCE

ARREDONDO-HICKS, Irma	Nutrition Services Assistant I (NS)	Cal Aero K-8	02/13/2018 through 02/27/2018
WHITE, Jessa Rae	Bus Driver (GF)	Transportation	02/01/2018 through 05/01/2018

RELEASE OF PROBATIONARY EMPLOYEE WITHOUT PREJUDICE

Employee #25091			02/01/2018
Employee #26442			02/06/2018

RESIGNATION

HALL, Cindy	Playground Supervisor (GF)	Litel ES	01/31/2018
PONCE, April	Playground Supervisor (GF)	Newman ES	01/24/2018
JOHNSON, Danielle	Bus Driver (GF)	Transportation	02/07/2018

RETIREMENT

TAMIDLES, Leonor (16 years of service)	Attendance Clerk (GF)	Ramona JHS	03/29/2018
CORDERO, Yenoris (20 years of service)	Assistant Principal Secretary I (GF)	Chino HS	02/01/2018
TOOLE, Catherine (9 years of service)	WIA Career Technician (WIA/CWY)	Alternative Ed.	03/01/2018
ARROYO, Denise (39 years of service)	School Secretary I (GF)	District Office	04/01/2018

APPOINTMENT OF SHORT TERM EMPLOYEES EFFECTIVE JANUARY 8, 2018, THROUGH MARCH 30, 2018

RAMAN, Padma	IA/Special Education/SH	Glenmeade ES
HILL, Kimberly	IA/Special Education/SH	Magnolia JHS

APPOINTMENT OF CLASSIFIED SUBSTITUTES EFFECTIVE JULY 1, 2017, THROUGH JUNE 30, 2018

ESCALANTE, Leobardo	GARCIA MADERA, Citlally	YORBA LIRA, Elena
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(504) = Federal Law for Individuals with Handicaps
 (ACE) = Ace Driving School
 (ABG) = Adult Education Block Grant
 (ADLTCALW) = Adult Cal Works
 (ASB) = Associated Student Body
 (ASF) = Adult School Funded
 (ATE) = Alternative to Expulsion
 (B) = Booster Club
 (BTSA) = Beginning Teacher Support & Assessment
 (C) = Categorically Funded
 (CAHSEE) = California High School Exit Exam
 (CC) = Children's Center (Marshall)
 (CDF) = Child Development Fund
 (CSR) = Class Size Reduction
 (CVLA) = Chino Valley Learning Academy
 (CWY) = Cal Works Youth
 (E-rate) = Discount Reimbursements for Telecom.
 (G) = Grant Funded
 (GF) = General Fund
 (HBE) = Home Base Education
 (MM) = Measure M – Fund 21
 (MAA) = Medi-Cal Administrative Activities
 (MH) = Mental Health – Special Ed.
 (NBM) = Non-Bargaining Member
 (ND) = Neglected and Delinquent
 (NS) = Nutrition Services Budget
 (OPPR) = Opportunity Program
 (PFA) = Parent Faculty Association
 (R) = Restricted
 (ROP) = Regional Occupation Program
 (SAT) = Saturday School
 (SB813) = Medi-Cal Admin. Activities Entity Fund
 (SELPA) = Special Education Local Plan Area
 (SOAR) = Students on a Rise
 (SPEC) = Spectrum Schools
 (SS) = Summer School
 (SWAS) = School within a School
 (VA) = Virtual Academy
 (WIA) = Workforce Investment Act

Chino Valley Unified School District

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: February 15, 2018

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Grace Park, Ed.D., Assistant Superintendent, Curriculum, Instruction, Innovation, and Support

SUBJECT: **SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS
WILLIAMS FINDINGS DECILE 1-3 SCHOOLS SECOND
QUARTERLY REPORT 2017/2018**

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BACKGROUND

California Education Code 1240 requires that the San Bernardino County Superintendent of Schools visit all decile 1-3 schools (Williams monitored schools currently based on the 2012 Academic Performance Index and all Quality Education Investment Act schools) identified in the county and report the results of findings on a quarterly basis to ensure compliance with the Williams Legislation. The San Bernardino County Superintendent of Schools office is required to file quarterly reports on schools progress in rectifying any findings.

Consideration of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information the San Bernardino County Superintendent of Schools Williams Findings Decile 1-3 Schools Second Quarterly Report 2017/2018.

FISCAL IMPACT

None.

WMJ:GP:rtt



San Bernardino County Superintendent of Schools

Ted Alejandro
County Superintendent

Transforming lives through education

January 17, 2018

Mr. Wayne M. Joseph, Superintendent
Chino Valley Unified School District
5130 Riverside Drive
Chino, CA 91710

Dear Mr. Joseph,

California Education Code section 1240 requires that I annually visit all deciles 1-3 schools (*Williams* monitored schools currently based on the 2012 Academic Performance Index [API]) identified in our county and report to you the results of my findings on a quarterly basis (October, January, April, and July). This report serves as your district's ***second quarterly report*** for the 2017/18 fiscal year.

Education Code section 1240 (c)(2)(G) also requires that the results of the visits and/or reviews be reported to the governing board of each school district at a regularly scheduled meeting held in accordance with public notification requirements. ***Please be sure to include this report as an agenda item for your next regularly scheduled Board meeting.***

In summary, there are no findings to report in the following areas:

1. Instructional Materials

The instructional materials sufficiency reviews were conducted during the first quarter of the 2017/18 fiscal year as part of the *Williams* site visitations and the findings were reported in the first quarterly reports generated in October 2017.

2. School Facilities

The facilities inspections were conducted during the first quarter of the 2017/18 fiscal year as part of the *Williams* site visitations and the findings were reported in the first quarterly reports generated in October 2017.

3. Teacher Assignments

The annual assignment monitoring and review process for the 2017/18 fiscal year began November 1, 2017, and concludes by report to the California Commission on Teacher Credentialing on June 30, 2018. The final teacher assignment information will be provided in the fourth quarterly report in July 2018.

Office of the Superintendent

601 North E Street • San Bernardino, CA 92415-0020 • P: 909.386.2406 • F: 909.888.5480 • www.sbcss.k12.ca.us

My findings are as follows:

4. School Accountability Report Cards (SARC)

2015/16 SARCs published in the 2016/17 school year were reviewed for accuracy of information pertaining to the quality, currency and availability of instructional materials, and facilities good repair. Preliminary findings were provided to districts with an opportunity for revision and resubmission, as appropriate. Upon final review, no inaccuracies were reported for any of your district's *Williams*-monitored sites.

On behalf of the SBCSS *Williams* team, it has been a pleasure to work in partnership with you and the staff of the Chino Valley Unified School District.

Sincerely,

A handwritten signature in black ink, appearing to read "Ted Alejandre", with a stylized flourish at the end.

Ted Alejandre
County Superintendent

cc: Ms. Pamela Feix, Board President
Dr. Grace Park, *Williams* Liaison
Mr. Richard De Nava, SBCSS Assistant Superintendent, Business Services
Ms. Barbara Alejandre, SBCSS Chief Intergovernmental Relations Officer
Ms. Supriya Barrows, SBCSS Legislative Services Manager
Ms. Cheryln Varela, SBCSS Credentials Manager